

PRIVATE & CONFIDENTIAL



15 Beach Road #03-10
Beach Centre
Singapore 189677

APPLICATION FOR EMPLOYMENT

Position Applied for _____

Full Name of Applicant _____

Present Address _____

Telephone - Office: _____ Home: _____ Mobile: _____

PERSONAL DATA

Date of Birth _____ Place of Birth _____ Sex: M/F Age _____

Nationality _____ Race _____ Dialect Group _____

Religion (optional) _____ I/C No.: _____ Colour of I/C _____

State of Health _____ Height _____ Weight _____

Physical Disability (if any) _____

Major Illnesses Since Birth _____

Marital Status _____ Date of Marriage _____ No. of Children _____

Name of Spouse _____ Occupation _____

Name of Father _____ Occupation _____

Name of Mother _____ Occupation _____

Give Details of Children (if any)

Name	Date of Birth	Sex	Occupation
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Particulars of Immediate Family (if any)

Name	Age	Sex	Occupation
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

NATIONAL SERVICE

Completed: From _____ To _____

Not Completed: *Expect to be called up on _____

*Exempted on account of _____

**delete as appropriate*

EDUCATIONAL DETAILS*

Primary & Secondary School	From Year To	QUALIFICATION	MERIT / AWARDS
Tertiary (University/College)			
Other Courses Completed			
Currently Studying			

Languages Spoken Only: (Chinese: Underline Main Dialect)	Languages Written & Spoken:

MEMBERSHIP OF TRADE OR PROFESSIONAL BODIES			MEMBERSHIP OF TRADE OR PROFESSIONAL BODIES		
Name of Body	Year Admission	Membership Status	Name of Body	Year Admission	Membership Status

Hobbies	Sports

MEMBERSHIP OF AND OFFICES HELD IN COMMUNITY ASSOCIATIONS, SPORTS AND SOCIAL CLUBS			
Name of Organisation	From	Year To	Office Held

*Please provide the detailed results of all examinations where possible

CURRENT EXPERIENCE (Present Position)

Name of Employer			
No. of Employees	Nature of Business		
Date Started			
Staff Supervised (Nos.)			
Starting Salary	Benefits	Current Salary	Benefits
Title when Hired	Reported to	Title Now	Reporting to
Responsibilities		Special Achievements	

ADDITIONAL INFORMATION

Write here any other information which you think we should know or is important to your application. Please include hereby any special extra curricular activities at school, college or University.

DECLARATION

I hereby declare that the information given by me in the form is correct and true to the best of my knowledge.

I fully understand and accept that if at any time after engagement it is found that a false declaration has been made in this form, the employer has the absolute right to terminate my employment forthwith.

_____ Date

_____ Signature of Applicant